



Music Studio Contract 2018+

Please read, sign below, and return to Sue

Student's name

Welcome! And thanks very much for choosing me as your music teacher. My focus is to commit to every student's musical growth with a personalised, responsive and consistent approach, backed up with reflective action. Your acceptance and use of this Contract will help me devote more of my time to your tuition and our collective musical development and community.

I will:

- provide regular commitment to both your tuition and your tuition time
- provide engaging and appropriate materials
- provide regular and varied performance opportunities
- recommend suitable exams where appropriate
- provide a well-resourced studio or other venue
- encourage you to take increasing amounts of responsibility for your own learning
- encourage you to be musically active beyond your lessons
- gladly have parents along to observe lessons
- email invoices at the start of each term
- keep you informed of diary dates for performances and exam entry deadlines
- arrange a credit or another lesson if I'm unable to make your regular time
- let you know of tuition costs each year
- tell you about any audio or video recordings to evaluate teaching (you can opt out)
- discontinue lessons where there is:
 - frequent late payment of invoices, or
 - persistent lack of commitment to practice, or
 - unreasonably slow progress due to insufficient practice and support at home

Your tuition cost is an investment

As a dedicated teacher I spend a lot of time outside lessons on planning, researching, sourcing, testing, practising, reading, evaluating, attending meetings and events, administering, and generally making sure I'm offering you the best teaching I can. So if you do have to miss a lesson occasionally—and everyone does at some stage—remember that although **tuition fees cannot be refunded nor make-up sessions or swaps made**, I am working hard for you.

Missed lessons don't mean missed work: get going with your own music-related listening, reading, thinking, singing, or internet searching; or film yourself playing, then watch and listen!

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Sue Elton MA LTCL Dip Mus AIRMT
+ 64 (0) 22 601 6952
sue@sonicwellington.nz

Music Studio Contract 2018+ *continued*

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You, and your family, agree to:

- provide a suitable instrument to play and practice on at home: either a tuned piano or a (minimum) 76-key touch-sensitive keyboard with separate sustain pedal
- provide and use a metronome, or a metronome app (the free ones are fine)
- refer to and use the Practice Action Plan pointers
- engage with the three-way learning process between teacher, student, and parent
- provide an encouraging and supportive environment for home practice: make sure a regular and realistic routine will be established and can be maintained
- attend regular lessons, based on state primary school term dates
- let me know in advance of any absence from lessons: please email or text
- do some self-directed work at home if you have to miss a lesson
- attend every Sonic Forum—see below—where reasonably possible (nerves are normal and are not usually a reason for absence)
- share information and feedback from school about NCEA Solo Performance
- pay your tuition invoices on time: termly, in advance of lessons
- pay exam fees to my account to arrive by the deadline: no money, no entry
- continue tuition when carrying a common injury such as swelling, sprain, or fracture (teaching emphasis and practice expectations are adjusted accordingly)
- make sure you have clean hands and short fingernails
- be fully responsible for you and your children's safety at the studio and at performance venues
- accept the teacher's best judgement in a medical emergency, and to pay for any associated costs
- respect others' lesson times by keeping phone calls and discussions within your own allocated time
- feed back to me regularly with a brief chat or email
- give one calendar month's notice or pay 4x weeks tuition if you decide to stop lessons

Other information

Public holidays	Weekday lessons: the studio is closed Saturday lessons: the studio is open and students are expected to attend, except on Easter Saturday when the studio is closed
Sonic Forum	Performance class: 3x per year <i>Two are students-only; one is to invited family and friends</i> For: performing experience, adapting to new instruments and venues, development, motivation, inspiration, sustaining interest, evaluation, and sense of community.

I have read and understood this Contract (two pages) and I agree to abide by its contents.

Parent Signed Date